

**WHEATON SANITARY DISTRICT
REGULAR SESSION
JANUARY 14, 2009**

M I N U T E S

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of the Wheaton Sanitary District was called to order by President Walker at 9:12 a.m., January 14, 2009. Upon roll call, the following were present.

TRUSTEES PRESENT:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

Quorum Present

ADMINISTRATIVE STAFF PRESENT:

Executive Director Stephen Maney
Senior Advisor Robert Clavel
Attorney Roger Ritzman
Plant Superintendent Steve Bollweg
Assistant Plant Superintendent Sue Baert
Administrative Services Manager Diana Soltess

GUESTS PRESENT:

Greg & Lisa Fister, 51 Orchard Road, Wheaton

2. AGENDA AMENDMENTS/APPROVAL

Trustee Carney moved and Trustee Hesterman seconded approval of the agenda as submitted.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

3. APPROVE MINUTES

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Trustee Hesterman moved that the minutes of the December 10, 2008 Regular Board Meeting be approved. Trustee Carney seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

4. APPROVE PAYMENT OF BILLS

Trustee Carney moved and Trustee Hesterman seconded that the following bills be paid and vouchers drawn therefore:

User Charge Fund:

West Suburban Bank		\$188,627.21
West Suburban Bank	Electronic Payments	\$46,134.86

Capital Improvement Fund:

Wheaton Bank & Trust		\$0.00
Illinois Funds		\$3,252.93

Construction Fund:

Illinois Funds		\$26,640.23
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Replacement Fund:

Illinois Funds		\$32,912.41
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		\$297,567.64

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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5. PUBLIC COMMENTS

Greg and Lisa Fister of 51 Orchard Road in Wheaton commented that raw sewage has come up from their standpipe three times in the past year. They complimented the District on its prompt response, asked for suggestions to minimize the potential for a backup in the future. They also wanted to know if modifications they might make could negatively affect their neighbors. The District's Overhead Sewer/ Backflow Prevention Cost Participation Program was discussed as well as the options of backflow prevention devices, overhead sewers, and check valves. Greg Fister asked if it would be possible to arrange a meeting to review a map of the sewer system.

6. STAFF REPORTS

Executive Director Maney reported that the District has two new employees since the last Board Meeting - Matthew Streicher, Project Engineer, and Kirsten Willett, Laboratory Analyst; also, Sue Baert is now serving in her new role as Assistant Plant Superintendent.

There was an error discovered with billings for Arrowhead customers that totaled approximately \$7,000. The corrections were made in the December 2008 billing.

The Southside Interceptor Project and the Preliminary Plant Improvement Project are moving slowly through the DuPage County Department of Environmental Concerns (DEC). Both design consultants, Strand and CTE, are responding to the review comments.

There was a discussion regarding the potential Federal economic stimulus package and the District's concern about the Wastewater Industry being overlooked. The District sent letters to its senators and congressmen addressing our need for funding and our "ready-to-go status." Executive Director Maney said that he has an RFP prepared for bond issuance.

There was some response to the December rate increase (approximately 0.5% of the client base) phoned, and three letters were received for which the District will send a written response. The District's rates continue to be lower than most in the region and nationally.

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Plant Superintendent Bollweg submitted a written report with no additional comments.

The Sewer Department submitted a written report with no additional comments.

Trustee Hesterman moved and Trustee Carney seconded acceptance of the written and verbal reports above.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

7. REVIEW CUSTOMER COMMENTS

Executive Director Maney said that there were approximately 80 calls and three letters regarding the December 1, 2008 rate increase. The letters will receive a written response.

The District received an e-mail from customer Kirsten Bolda indicating her satisfaction with having installed a backflow prevention device and the District's Overhead Sewer/ Backflow Prevention Program.

8. MONTHLY FINANCIAL REPORTS

The November 2008 financial report was included in the Board packet. The December 2008 report will go out with the January 2009 minutes. There are some minor modifications to be made.

9. IEPA CYANIDE EXCURSION

The District received a violation letter from the Illinois Environmental Protection Agency (IEPA) requesting that we submit a compliance commitment agreement regarding the cyanide excursions in July and September 2008. A meeting is scheduled with IEPA on Wednesday, January 21, 2009; Executive Director Steve Maney, Plant Superintendent Steve Bollweg, and Chief Chemist Danette Stout will attend. The District is strategically eliminating possibilities to determine the source of the cyanide.

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10. CHEMICAL TOILET HAULERS

The District historically has had difficulty with its chemical toilet haulers with issues such as poor housekeeping, odor complaints, debris blocking the septage receiving station, and the like. Executive Director Maney, Plant Superintendent Bollweg, and Assistant Plant Superintendent Baert met with chemical toilet haulers on January 8, 2009 to discuss these matters. The District is developing tighter controls such as limiting the hours, disabling pass codes, increasing the costs, and penalties for blockages, messes, or incomplete paperwork. A plan will be developed to become effective May 1, 2009.

11. APPROVE SEC CONTRACT

The District has a need for additional emergency technical services for the District's SCADA System. SEC Automation, Inc. from McHenry, Illinois has provided us with a time and material proposal for use on an as needed basis. Executive Director Maney recommended that the Board allow him and Attorney Ritzman to negotiate the limits of liability section with SEC Automation, Inc. and, if in agreement, then Director Maney will execute the contract to be implemented on an as needed basis.

Trustee Carney moved to approve Executive Director Maney's recommendation above; Trustee Hesterman seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

12. APPROVE RJN GROUP CONTRACT

RJN submitted a proposed time and materials contract, with a not to exceed limit of \$17,083 to assist the District with the development, negotiation, and implementation of a Compliance Commitment Agreement (CCA) on an as needed basis through December 31, 2009. Executive Director Maney recommend approval of the contract.

Trustee Hesterman moved to accept the above proposed contract with RJN Group, Inc.; Trustee Carney seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney

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Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

13. ADJOURNMENT

There being no further business to come before the Board, Trustee Hesterman moved and Trustee Carney seconded that the Board Meeting be adjourned at 9:59 am.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

CLERK