

**WHEATON SANITARY DISTRICT
REGULAR SESSION
FEBRUARY 11, 2009**

M I N U T E S

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of the Wheaton Sanitary District was called to order by President Walker at 9:07 a.m., February 11, 2009. Upon roll call, the following were present.

TRUSTEES PRESENT:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

Quorum Present

ADMINISTRATIVE STAFF PRESENT:

Executive Director Stephen Maney
Senior Advisor Robert Clavel
Attorney Roger Ritzman
Plant Superintendent Steve Bollweg
Assistant Plant Superintendent Sue Baert
Administrative Services Manager Diana Soltess

2. AGENDA AMENDMENTS/APPROVAL

Trustee Hesterman moved and Trustee Carney seconded approval of the agenda as submitted.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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3. APPROVE MINUTES

Trustee Hesterman moved that the minutes of the January 14, 2009 Regular Board Meeting be approved. Trustee Carney seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

4. APPROVE PAYMENT OF BILLS

Trustee Hesterman moved and Trustee Carney seconded that the following bills be paid and vouchers drawn therefore:

User Charge Fund:

West Suburban Bank	\$240,401.35
West Suburban Bank Electronic Payments	\$17,044.68

Capital Improvement Fund:

Wheaton Bank & Trust	\$39,332.87
Illinois Funds	\$0.00

Construction Fund:

Illinois Funds	\$80,498.05
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Replacement Fund:

Illinois Funds	\$48,270.59
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	\$425,547.54

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
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MOTION CARRIED

5. PUBLIC COMMENTS

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None.

6. STAFF REPORTS

Executive Director Maney reported that a temporary accounting consultant will be retained for training, establishing procedures, and developing reporting systems.

Executive Director Maney stated that the District has limited potential of receiving monies from the federal economic stimulus package. Economic stimulus funds for wastewater projects will be awarded through the IEPA low interest loan program. The state will create rules for selection after the bill is passed which will take at least two months. It is estimated that these funds will be released in early summer 2009. To be eligible, projects can not be awarded before funds are released.

A press release will be distributed announcing the promotion of Sue Baert and the recent hires.

Executive Director Maney will meet with PMA out of Warrenville to evaluate its line of services offered and how they might assist the District with its investments.

Executive Director Maney has had conversations with Wheaton Park District regarding sharing resources. He will continue discussions.

Plant Superintendent Bollweg submitted a written report with no additional comments.

Project Engineer Streicher submitted a written report with no additional comments.

Trustee Carney moved and Trustee Hesterman seconded acceptance of the written and verbal reports above.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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7. REVIEW CUSTOMER COMMENTS

Mr. Greg Fister visited with District staff to review maps of the sewer system near his property. Subsequent to the meeting, the District mailed Mr. Fister and his neighbor information on Federal Emergency Management Association (FEMA) assistance.

The District received a letter from Edgar Reihl regarding the increased sewer base rate charge for his mother's residence. The District will consider the development of a humanitarian program for hardship cases.

8. MONTHLY FINANCIAL REPORTS

A draft January 2009 financial report was dispersed at the Board Meeting to illustrate the format modifications made in the last month.

9. IEPA CYANIDE EXCURSION

District staff met with IEPA on January 21, 2009 to review the proposed Compliance Commitment Agreement (CCA). IEPA will allow the District to use a more expensive yet more accurate analysis technique. Both the District and IEPA are optimistic that this technique is likely to resolve the matter because the storage method for the current test is believed to skew the results. Chief Chemist Stout is identifying laboratories for the analysis work.

It also was discussed that as part of the CCA, the District needs to develop an intergovernmental agreement with the City of Wheaton so that the District is informed when new business licenses are issued.

10. CHEMICAL TOILET HAULERS

District staff met with chemical toilet haulers on January 8, 2009 to discuss permitted discharge time slots, required manifest documentation, debris blocking the septage receiving station, and cleanup. The District will be monitoring chemical toilet haulers more closely and is considering measures such as limiting the access hours, restricting pass code access, increasing the fees, and assessing penalties for clean up, blockages, and incomplete manifests. All changes will be in effect by May 1, 2009.

11. TRANSFER OF MONIES FROM CAPITAL IMPROVEMENT FUND TO

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CONSTRUCTION FUND

Due to a cash shortfall caused by decreased water consumption over the past two years, the User Charge Fund and Construction Fund have been diminished. Executive Director Maney recommended that the Board ratify the transfer of \$55,000 from the Capital Improvement Fund to the Construction Fund which enabled payment of the IEPA Revolving Loan payment.

Trustee Carney moved to approve Executive Director Maney's recommendation above; Trustee Hesterman seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

12. SPECIAL ASSESSMENT MODIFICATION FOR 2221 GARY AVENUE AKA GENEVA LAKES PLAZA

Tony Addante, the owner of 2221 Gary Avenue (Geneva Lakes Plaza), requested that the District consider a modification to his special assessment because his largest tenant had moved out unexpectedly, taking the plumbing fixtures with them. Executive Director Maney recommended that the Board approve modification of the special assessment to reflect the reduced demand on the sewer system.

Trustee Hesterman moved to approve the new special assessment, and to also require that the permit be modified, if required, when the vacant space is rented; Trustee Carney seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
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MOTION CARRIED

13. AUTHORIZE DISTRIBUTION OF RFQ FOR BOND UNDERWRITING SERVICES

Executive Director Maney recommended that the District reassess the need for a Request

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for Qualifications (RFQ) in a month. No action was required.

14. PRELIMINARY BUDGET FOR FY 2010

Executive Director Maney thanked Senior Advisor Clavel for his help with the budget. In early March, the District will issue a public notice for a public hearing in early April to discuss the FY 2010 budget and user charge rates. Key items affecting the pending budget are the Consumer Price Index (CPI) which was down -0.6% for CY 2008, 20 year bonds are currently coming in at about 4%, phasing the Southside Interceptor Project, a potential savings with the elimination of a portion of the top end of the Southside Interceptor, and delaying the installation of a fourth primary clarifier.

15. COLLATERALIZATION OF BANK FUNDS

Recent federal legislation has relaxed the requirements for fund collateralization from \$100,000 to \$250,000 until 12/31/2009.

Trustee Hesterman moved and Trustee Carney seconded that Executive Director Maney allow District banks to modify their collateralization from covering anything over a \$100,000 balances to anything over a \$250,000 balance, and that the District internally monitor the collateralization.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

16. AUTHORIZE BIDDING BIOSOLIDS DISPOSAL

The District's current biosolids disposal contract expires 4/30/09. Executive Director Maney recommended that the District distribute a Request for Proposal (RFP) for biosolids disposal.

Trustee Carney moved to approve Executive Director Maney's recommendation and Trustee Carney seconded the motion.

ROLL CALL VOTE:

Cleve E. Carney

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MOTION CARRIED

17. ADJOURNMENT

There being no further business to come before the Board, Trustee Carney moved and Trustee Hesterman seconded that the Board Meeting be adjourned at 10:12 am.

ROLL CALL VOTE:

Cleve E. Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

CLERK