

**WHEATON SANITARY DISTRICT  
REGULAR SESSION  
September 8, 2009**

**M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of the Wheaton Sanitary District was called to order by President Hesterman at 9:06 a.m., September 8, 2009. Upon roll call, the following were present:

DISTRICT TRUSTEES:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

Quorum Present

DISTRICT STAFF:

Executive Director Stephen Maney  
Attorney Roger Ritzman  
Operations Director Steve Bollweg  
Plant Superintendent Sue Baert  
Project Engineer Matthew Streicher  
Administrative Services Manager Diana Soltess

PUBLIC:

Dave Johnson, Dave Johnson Associates, 312 S. Hale Street, Wheaton

2. AGENDA AMENDMENTS/APPROVAL

Upon Executive Director Maney's recommendation, Trustee Carney moved and Trustee Hesterman seconded to strike Agenda Item 13, and add Agenda Item 16 – Approve Public Officials and Employment Practices Liability Insurance.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

3. APPROVE MINUTES

Trustee Carney moved that the minutes of the August 12, 2009 Regular Board Meeting and Executive Session be approved and Trustee Hesterman seconded the motion.

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**MINUTES**

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

4. APPROVE PAYMENT OF BILLS

Trustee Walker moved and Trustee Carney seconded that the following bills be paid and vouchers drawn therefore:

User Charge Fund:			
West Suburban Bank		\$	297,642.82
West Suburban Bank	Electronic Payments		\$11,274.44
Capital Improvement Fund:			
Wheaton Bank & Trust			\$46,848.44
Illinois Funds			\$24,391.50
Illinois Funds	Wire Transfer		\$0.00
Construction Fund:			
Illinois Funds			\$10,093.71
Illinois Funds	Wire Transfer		\$0.00
Replacement Fund:			
Illinois Funds			\$45,830.00
			<hr/> <hr/>
			\$436,080.91

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

5. PUBLIC COMMENTS

None.

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6. STAFF REPORTS

Executive Director Maney reported that the District's letter of commitment for ARRA money has been typed up and is going around Springfield for signatures. The \$20 million loan from IEPA will be made up of \$5 million in principal forgiveness and a \$15 million 20 year 0% interest IEPA loan. Both projects are currently out to bid. The pre-bid meetings were held on September 3, 2009 and the bid opening is scheduled for October 6, 2009. IEPA wants us to submit recommended bidders by October 13, 2009.

The Wheaton Leadership Prayer Breakfast is scheduled for Friday September 11, 2009 from 7:00am to 8:30am at the Abbington Banquet Hall in Glen Ellyn. The District is sponsoring a table of ten.

On September 8, 2009, the Milton Township Citizen's Emergency Response Team (CERT) will plan for an emergency simulation on the plant site the evening of September 17, 2009.

The District's current NPDES permit expires on March 31, 2010. The new permit is expected to have an added effluent limitation on zinc. Executive Director Maney and Chief Chemist Stout have and plan to continue to attend consortium meetings with Roselle, Hanover Park, and Bloomingdale to learn how they have been dealing with this situation.

Intergovernmental Agreements with City of Wheaton have been transmitted to Paul Redman and to Attorney Jim Knippen, each for their review.

Corn Boil had a record-breaking attendance of about 200, including staff.

Operations Director Bollweg suggested that the District consider incentives for long-term employees who intend on retiring to inform the District in advance of their retirement in exchange for health insurance coverage. Bollweg will prepare a summary for the next Board Meeting.

Plant Superintendent Baert submitted a written report with no additional comments.

Project Engineer Streicher submitted a written report with no additional comments.

Administrative Services Manager Soltess commented that a press release regarding receiving the federal stimulus funding, and the Southside Interceptor and Preliminary Treatment projects has been submitted to local media.

The Draft August 2009 Financial Statements were reviewed.

Trustee Carney moved and Trustee Walker seconded acceptance of the written and verbal reports above.

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ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

7. REVIEW CUSTOMER COMMENTS

Victor Roshior wants the District to consider placing his meter in an alternative location. The District is waiting for him to report on the water used by the water treatment system.

8. SOUTHSIDE INTERCEPTOR SEWER STATUS

The project is in the bidding phase. The pre-bid meeting was held Thursday, September 3, 2009 at 2:00 pm. It was relocated to City Hall because of the anticipated attendance. The District impressed upon bidders the need to publish the Disadvantaged Business Enterprises (DBE) opportunity statement. Comcast cable and Commonwealth Edison have been contacted to move some overhead utility lines that would interfere with the work. The Bid Opening is Tuesday, October 6, 2009.

9. PRELIMINARY PLANT IMPROVEMENTS STATUS

This project includes the first few hundred feet of the Southside Interceptor. It is anticipated that the DuPage County DEC permit should be obtained within days.

Commonwealth Edison is working with our consulting engineer, AECOM, on electrical design considerations for the plant, particularly as it relates to some the District's transformers on the plant site.

The project is out to bid. The pre-bid meeting was held on Thursday, September 3, 2009 at 10:00 pm, and it was relocated to City Hall because of the heavy attendance anticipated. The District emphasized the importance of publishing the Disadvantaged Business Enterprises (DBE) opportunity statement. The Bid Opening is October 6<sup>th</sup>.

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10. CITY OF WHEATON INTERGOVERNMENTAL AGREEMENT

Executive Director Maney submitted draft intergovernmental agreements to the City of Wheaton for their review. The Agreements address the notification of business licenses of any new industries that might move into the City and water shut offs.

11. RATIFY AND AUTHORIZE ACCEPTANCE OF EASEMENTS FOR SOUTHSIDE INTERCEPTOR

Trustee Walker moved to ratify the actions of Executive Director Maney and to authorize acceptance of easements regarding the Southside Interceptor Project. Trustee Carney seconded the motion.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

12. APPROVE COMPENSATION FOR SOUTHSIDE INTERCEPTOR EASEMENTS

Trustee Carney moved and Trustee Walker seconded that Southside Interceptor easement compensation of \$7,100 be approved regarding Lot 111 Creekside Drive in Wheaton.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

13. APPROVE TRANSFER OF FUNDS

This item was struck from the agenda.

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14. AUTHORIZED BIDDING OF ELECTRICAL SUPPLY CONTRACT

In December 2009, the District's electrical supply contract is up for renewal. Based on the recommendations from Executive Director Maney and Operations Director Bollweg, Trustee Walker moved and Trustee Carney seconded that the District obtain bids for two, three, and four-year terms for the electrical supply contract.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

15. ACCEPT PETITION OF DARLING STREET SEWER EXTENSION

Trustee Walker moved and Trustee Carney seconded that the District accept the petition for the Darling Street sewer extension and direct staff to obtain a preliminary engineering design and cost estimate, and if the cost and installation conditions are acceptable to the owners thereafter, move forward with a full design of the project with a 10 percent cost participation by the District. In addition, a lump sum \$250 annexation fee for the area would be assessed if the project is ultimately agreed to by 2/3rds of the property owners.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

16. APPROVE PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY INSURANCE

The District's Public Officials and Employment Liability Insurance policy is up for renewal on September 10, 2009.

Trustee Carney moved and Trustee Walker seconded that the District renew the Public Officials and Employment Practices Liability Insurance policy with our broker Willis HRH, for the same limits, with the same carrier of United States Liability Insurance

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Company, at a premium of \$5,203.

ROLL CALL VOTE:

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Cleve E. Carney

MOTION CARRIED

17. EXECUTIVE SESSION

Trustee Carney moved and Trustee Walker seconded that the Board convene in Executive Session to discuss Legal Matters.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve E. Carney

MOTION CARRIED

18. ADJOURNMENT

There being no further business to come before the Board, Trustee Walker moved and Trustee Hesterman seconded that the Board Meeting be adjourned at 11:42 am.

ROLL CALL VOTE:

Robert A. Hesterman  
Jeffrey R. Walker  
Cleve Carney

MOTION CARRIED

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CLERK