

**WHEATON SANITARY DISTRICT
REGULAR SESSION
January 13, 2010**

MINUTES

1. CALL TO ORDER AND ROLL CALL

After the Public Hearing at 9:00 am to Review Proposed Amendments to the FY2010 Budget and User Charge Rates, the Regular Meeting of the Board of Trustees of the Wheaton Sanitary District was called to order by President Hesterman at 9:08 a.m., January 13, 2010. Upon roll call, the following were present:

DISTRICT TRUSTEES:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

Quorum Present

DISTRICT STAFF:

Executive Director Stephen Maney
Senior Advisor Robert Clavel
Attorney Roger Ritzman
Operations Director Steve Bollweg
Plant Superintendent Sue Baert
Project Engineer Matthew Streicher
Administrative Services Manager Diana Soltess

2. AGENDA AMENDMENTS/APPROVAL

Trustee Carney moved and Trustee Hesterman seconded to approve the agenda as presented.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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MINUTES

3. APPROVE MINUTES

Trustee Carney moved that the minutes of the December 9, 2009 Regular Board Meeting, and the December 29, 2009 Special Board Meeting and Executive Session be approved; Trustee Hesterman seconded the motion.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

4. APPROVE PAYMENT OF BILLS

Trustee Carney moved and Trustee Hesterman seconded that the following bills be paid and vouchers drawn therefore:

User Charge Fund:

West Suburban Bank	\$	256,971.30
West Suburban Bank Electronic Payments	\$	38,192.51

Capital Improvement Fund:

Wheaton Bank & Trust	\$	6,441.97
Illinois Funds	\$	112,570.58

Construction Fund:

Illinois Funds	\$	-
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Replacement Fund:

Illinois Funds	\$	-
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Investment Fund:

Illinois Funds	\$	-
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	\$	414,176.36

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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MINUTES

5. PUBLIC COMMENTS

None

6. STAFF REPORTS

Executive Director Maney reported that Illinois Funds has requested signatures from the authorized signers of the District's five accounts to improve the level of security on the accounts. The trustees were requested to sign the documents.

Maney also reported that reported that the District has received formal notification of the American Recovery and Reinvestment Act (ARRA) Loan and the Wastewater Loan. It will be dispersed on a monthly basis from IEPA to the District's Illinois Fund. The Southside Interceptor and Preliminary Treatment Facility Projects should be substantially completed before the District begins repayment of the loan portion in approximately 18 months.

There was an interview regarding the Southside Interceptor Project with the City of Wheaton Cable Channel (CWC10) on December 17, 2009. The interview can be viewed on the City's web site in the Weekly Events area for the week of December 21, 2009.

Plant Superintendent Baert submitted a written report with no additional comments.

Project Engineer Streicher submitted a written report with no additional comments.

Administrative Services Manager Soltess submitted a written report, and then she summarized Freedom of Information Act (FOIA) information and FDIC insured accounts.

The Draft December 2009 Financial Statements were reviewed. December billings were down substantially due to reduced number of days in the City of Wheaton billing cycle.

Trustee Walker moved and Trustee Carney seconded acceptance of the written and verbal reports above.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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MINUTES

7. REVIEW CUSTOMER COMMENTS

None

8. STATUS OF SOUTHSIDE INTERCEPTOR SEWER PROJECT

The District has received verbal authorization from DuPage County Department of Environmental Concerns (DEC) to begin work on the project, and as the delegated authority, the City of Wheaton has issued a letter stating that the work could start.

A Notice to Proceed was issued to Benchmark Construction. Significant construction will begin the week of January 11, 2010.

9. STATUS OF PRELIMINARY PLANT IMPROVEMENTS PROJECT

DuPage DEC Board approved the exemption for the Certified Letter of Map Revision (CLMOR) for the Preliminary Treatment Project. There is a pre-construction meeting on January 15, 2010. Preliminary work has begun at the contractor's risk.

10. TRANSITION PLANNING

There was nothing further from last month to discuss.

11. APPROVE ORDINANCE NO. 522 TO AMEND USER CHARGE
ORDINANCE NO. 510

Trustee Walker moved and Trustee Carney seconded to approve Ordinance No. 522 to Amend User Charge Ordinance No. 510 to reflect receipt of ARRA money and allocation of funds for the Darling Street Sewer Extension Project.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

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12. APPROVE ORDINANCE NO. 523 TO AMEND BUDGET AND APPROPRIATIONS ORDINANCE NO. 515 FOR THE CURRENT FISCAL YEAR ENDING APRIL 30, 2010

Trustee Walker moved and Trustee Carney seconded to approve Ordinance No. 523 to Amend Budget and Appropriations Ordinance No. 515 for the Current Fiscal Year Ending April 30, 2010 to reflect receipt of ARRA money and allocation of funds for the Darling Street Sewer Extension Project.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

13. DESIGNATE FOIA OFFICER

Trustee Walker moved and Trustee Carney seconded to designate Diana Soltess and Steve Maney as the Freedom of Information Act (FOIA) officers.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

14. APPROVE FY 2009M TREASURER'S REPORT

Trustee Walker moved and Trustee Carney seconded to approve the Fiscal Year 2009 Treasurer's Report.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

**WHEATON SANITARY DISTRICT
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MINUTES

15. APPROVE EMENDMENT TO AECOM'S ENGINEERING CONTRACT

Trustee Carney moved and Trustee Walker seconded the approval of amendments to the AECOM Engineering Contract for design phase engineering services for the sum of \$67,651.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

16. AUTHORIZE EXECUTIVE DIRECTOR TO SIGN LOAN COMMITMENT FOR ST. MATTHEW PROPERTY PURCHASE

Trustee Carney moved and Trustee Walker seconded the motion to authorize Stephen R. Maney, the Executive Director of Wheaton Sanitary District, to sign the loan commitment for a five-year term at 2.05% interest rate, for the St. Matthew Church property purchase, once an Agreement is reached with the Church and a loan commitment is prepared by West Suburban Bank, subject to Attorney Ritzman's review of the document.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

17. APPROVE SOLE SOURCE ACQUISITION OF SCREW PUMP

Trustee Walker moved and Trustee Carney seconded approval of sole source acquisition of a new screw pump for Screw Pump No. 4 from Martin Sprocket & Gear for the sum of \$65,640, to maintain consistency of the units and flexibility with interchangeability of parts for maintenance purposes.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

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MINUTES

MOTION CARRIED

18. APPROVE SOLE SOURCE ACQUISITION OF GEAR BOX

Trustee Walker moved and Trustee Hesterman seconded the approval of the sole source acquisition of a new gear box for Screw Pump No. 4 from Martin Sprocket & Gear for the sum of \$46,327.33, to maintain consistency of the units and flexibility with interchangeability of parts for maintenance purposes.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

19. DARLING STREET SEWER EXTENSION FINANCE MOTION FOR IEPA PERMIT

Trustee Walker moved and Trustee Carney seconded approval that the District pay for the Darling Street Sewer Extension with local funds.

ROLL CALL VOTE:

Cleve Carney
Robert A. Hesterman
Jeffrey R. Walker

MOTION CARRIED

EXECUTIVE SESSION

Trustee Walker moved and Trustee Carney seconded that the Board convene in Executive Session to discuss Personnel Matters and Legal Matters.

ROLL CALL VOTE:

Robert A. Hesterman
Jeffrey R. Walker
Cleve E. Carney

MOTION CARRIED

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After reconvening from Executive Session, Trustee Hesterman mentioned that the State of Illinois had its bond rating reduced which could affect the decisions at the state level and directly or indirectly affect local government agencies.

ADJOURNMENT

There being no further business to come before the Board, Trustee Walker moved and Trustee Carney seconded that the Board Meeting be adjourned at 10:59 am.

ROLL CALL VOTE:

Robert A. Hesterman
Jeffrey R. Walker
Cleve Carney

MOTION CARRIED

CLERK