

**WHEATON SANITARY DISTRICT
REGULAR SESSION
May 10, 2023
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, May 10, 2023, 9:00 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki

Henry S. Stillwell

Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

A. CUSTOMER COMMENTS:

1. None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Discussion and Approval of Items Moved from Consent Agenda
- b. Approve Minutes of the Regular Session Meeting Held on April 12, 2023
- c. Approve Minutes of Public Hearing Held on April 12, 2023
- d. Approve Payment of Bills

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The following bills were paid and vouchers drawn as summarized below:

Old Second National Bank			
	User Charge Fund		\$317,075.82
	Capital Improvement Fund		\$251,056.73
	Debt Services Fund		\$171,120.92
		Total:	\$739,253.47

Trustee Stillwell moved and Trustee Walker seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson’s Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson shared information related to a piece of WSD owned property near the Streams III Condominiums. The group discussed a living plant screen and a request from Streams III Condominiums to obtain the property. Director Larson will follow-up with the Streams III Condominiums to continue the discussion on these items.
 - 3. Director Larson provided an update on proposed effluent phosphorus limits and other items related to the DuPage River Salt Creek Workgroup.
 - 4. Director Larson provided an update on WSD investments. He is planning to continue a three to four year ladder approach for funds needed to meet WSD reserve guidelines. The remaining funds would be invested in shorter-term maturities to align with when those funds are expected to be needed for upcoming capital projects. Director Larson will continue to invest in US Treasuries rather than Bank CD’s consistent with prior Board consensus and discussions.
- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.

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- c. Review Financial Report
 - 1. The April 2023 Financial Statements were distributed prior to the meeting.

BUSINESS

- 7. REVIEW, DISCUSS, AND POTENTIALLY APPROVE POSTING OF CLOSED SESSION MEETING MINUTES FOR THE MEETINGS FROM MAY 12, 2021, THROUGH OCTOBER 12, 2022

Trustee Stillwell moved and Trustee Walker seconded the motion to Approve Posting of no Closed Session Meeting Minutes.

ROLL CALL VOTE:
Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

- 8. REVIEW, DISCUSS, AND POTENTIALLY APPROVE DESTRUCTION OF CLOSED SESSION RECORDINGS

Trustee Stillwell moved and Trustee Walker seconded the motion to Approve Destroying no Closed Session Recordings.

ROLL CALL VOTE:
Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

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ADJOURNMENT

There being no further business to come before the Board, Trustee Stillwell moved and Trustee Walker seconded that the Board Meeting be adjourned at 10:34 am.

ROLL CALL VOTE:

Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

CLERK