

**WHEATON SANITARY DISTRICT
REGULAR SESSION
October 11, 2023
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, October 11, 2023, 9:02 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki

Henry S. Stillwell

Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on September 13, 2023
- b. Approve Payment of Bills

The following bills were paid as summarized below:

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MINUTES**

Old Second National Bank			
	User Charge Fund		\$213,601.92
	Capital Improvement Fund		\$513,172.37
	Debt Services Fund		\$0
		Total:	\$726,774.29

Trustee Stillwell moved and Trustee Walker seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson’s Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson provided an update on the NSI Project. Trustee Stillwell commented that project restoration looked outstanding. Trustee Stillwell also suggested a letter be sent to the project stakeholders thanking them for their support and cooperation.
 - 3. Director Larson provided an update on phosphorus removal and shared that with more data a different simpler treatment process configuration appears to produce the same phosphorus removal results as a more complex process.
 - 4. Director Larson said he is exploring longer term investment options since their returns are much greater now.
- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.
- c. Review Financial Report
 - 1. The September 2023 Financial Statements were distributed prior to the meeting.

BUSINESS

7. APPROVE ILLINOIS MUNICIPAL RETIREMENT FUND ADDITIONAL CONTRIBUTION

Following a brief discussion, Trustee Stillwell moved and Trustee Walker seconded the

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motion to Approve a \$100,000 Illinois Retirement Fund Additional contribution to be made in December 2023.

ROLL CALL VOTE:

Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

8. RATIFY CONTRACT FOR CENTER BRIDGE REPAIRS

Following a brief discussion concerning waterproofing membranes, Trustee Stillwell moved and Trustee Walker seconded the motion to ratify a \$37,500 contract with Alliance for Center Bridge Repairs.

ROLL CALL VOTE:

Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

9. STATUS REPORT ON 520 ERIE LITIGATION

Attorney Ritzman provided an update on the 520 Erie litigation.

ADJOURNMENT

There being no further business to come before the Board, Trustee Stillwell moved and Trustee Walker seconded that the Board Meeting be adjourned at 10:20 am.

ROLL CALL VOTE:

Sarah L. Czaplicki
Henry S. Stillwell
Jeffrey R. Walker

MOTION CARRIED

CLERK