

**WHEATON SANITARY DISTRICT  
REGULAR SESSION  
January 11, 2023  
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, January 11, 2023, 8:56 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki  
Henry S. Stillwell  
Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman  
Ritzman & Bruckner, Ltd.  
Fred Andes, Barnes and Thornburg (for Item #7 only)

PUBLIC:

Michele Rawetzki, 422 South Woodlawn Street, Wheaton

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

Michele Rawetzki asked about the construction work that is planned on her property and raised concerns about the work impacting a shed and landscaping on the property. Director Larson provided a detailed summary of the planned construction work and background on the situation. The group then discussed the situation.

4. REVIEW CUSTOMER COMMENTS

A. CUSTOMER COMMENTS:

1. None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the

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MINUTES**

Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Discussion and Approval of Items Moved from Consent Agenda
- b. Approve Minutes of the Regular Session Meeting Held on December 16, 2022
- c. Approve Payment of Bills

The following bills were paid and vouchers drawn as summarized below:

Old Second National Bank			
	User Charge Fund		\$314,184.92
	Capital Improvement Fund		\$812,573.92
	Debt Services Fund		\$46,591.41
		Total:	\$1,173,350.25

Trustee Stillwell moved and Trustee Walker seconded the motion to approve the Consent Agenda as presented.

**ROLL CALL VOTE:**

- Sarah L. Czaplicki
- Henry S. Stillwell
- Jeffrey R. Walker

**MOTION CARRIED**

**6. STAFF REPORTS**

- a. Executive Director Larson’s Report
  - 1. A written report was provided prior to the meeting.
  - 2. NSI Project – Director Larson provided an update on the current construction status.
  - 3. Director Larson provided an update on a meeting with the Muirfield Homeowner’s Association where he provided an update on WSD activities. Director Larson said WSD will attempt to conduct one annual meeting with the homeowner’s groups around the WSD property to provide an update on current and future WSD activities. Director Larson also discussed maintenance of the fence between the Atten Park bike park and the Muirfield lots.

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4. Director Larson provided an update on the renewable natural gas and solar projects. The excessively long payback period on the renewable natural gas project does not make that project feasible, but the much shorter payback period on a solar project makes it feasible and WSD will continue pursuing that project.
  5. Director Larson stated WSD will be receiving a \$2.6M Community Project Grant from U.S. Representative Sean Casten.
  6. Director Larson said he is continuing to invest WSD funds in multi-year US Treasury Bonds realizing if an unanticipated project needs to be completed before the bonds mature, a bond may need to be sold before maturity.
  7. Director Larson reported a gate replacement project was being prepared to go out to bid.
- b. Plant Staff
1. A written report was provided prior to the Board Meeting.
- c. Review Financial Report
1. The December 2022 Financial Statements were distributed prior to the meeting.

**BUSINESS**

7. DISCUSS PFAS

Fred Andes led a discussion about PFAS.

8. APPROVE ORDINANCE 694 ESTABLISHING COLLECTION PROCEDURES, SERVICE TERMINATION PROCEDURE, AND METHODOLOGY FOR USER RATES

After a brief discussion, Trustee Stillwell moved and Trustee Walker seconded the motion to Approve Ordinance 694 Establishing Collection Procedures, Service Termination Procedure, and Methodology for User Rates

ROLL CALL VOTE:

Sarah L. Czaplicki  
Henry S. Stillwell  
Jeffrey R. Walker

**MOTION CARRIED**

**ADJOURNMENT**

There being no further business to come before the Board, Trustee Stillwell moved and Trustee Walker seconded that the Board Meeting be adjourned at 11:45 am.

ROLL CALL VOTE:

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Sarah L. Czaplicki  
Henry S. Stillwell  
Jeffrey R. Walker

MOTION CARRIED

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CLERK