

**WHEATON SANITARY DISTRICT
REGULAR SESSION
January 10, 2024
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, January 10, 2024, 9:08 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki
Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on December 15, 2023
- b. Approve Payment of Bills

The following bills were paid as summarized below:

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MINUTES**

Old Second National Bank			
	User Charge Fund		\$206,297.42
	Capital Improvement Fund		\$112,454.74
	Debt Services Fund		\$46,591.41
		Total:	\$365,343.57

Trustee Walker moved and Trustee Czaplicki seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson’s Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson said he is working on submitting the Springbrook Creek project expenses for 319 grant reimbursement.
 - 3. Director Larson provided an update on the Climate Pollution Reduction Grant (CPRG) and that he is working on assembling a coalition of wastewater treatment facilities in the Chicagoland area to submit a grant for Renewable Natural Gas (RNG).
- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.
 - 2. The updated plant video was played during the meeting.
- c. Review Financial Report
 - 1. The December 2023 Financial Statements were distributed prior to the meeting.

BUSINESS

7. DISCUSS CHANGING NAME OF WHEATON SANITARY DISTRICT

The group briefly discussed the name change and will continue the discussion at a future Board Meeting.

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8. DISCUSS AND POTENTIALLY APPROVE INVESTMENT OF FUNDS

Director Larson led a discussion on upcoming capital projects. The group also discussed the current Fiscal Policy on Fund Reserves and Director Larson will reach out to other sanitary districts for examples of their policies.

The group also discussed investment of funds and after a brief discussion Trustee Walker moved and Trustee Czaplicki seconded the motion to Approve Investment of Funds up to five years in length.

ROLL CALL VOTE:
Sarah L. Czaplicki
Jeffrey R. Walker

MOTION CARRIED

9. APPROVE CONTRACT FOR AERATION PROJECT DESIGN

Following a brief discussion, Trustee Walker moved and Trustee Czaplicki seconded the motion to Approve Contract for Aeration Project Design not to exceed \$280,000.

ROLL CALL VOTE:
Sarah L. Czaplicki
Jeffrey R. Walker

MOTION CARRIED

ADJOURNMENT

There being no further business to come before the Board, Trustee Walker moved and Trustee Czaplicki seconded that the Board Meeting be adjourned at 11:18 am.

ROLL CALL VOTE:
Sarah L. Czaplicki
Jeffrey R. Walker

MOTION CARRIED

CLERK